



敬啟者：

為幫助同學提升英文寫作能力，本校將於本年度特別為初中學生安排二十次英文科放學時段補課班。詳情如下：

初中英文作家訓練班

時間	日期	地點
4:05 p.m. – 5:05 p.m.	逢星期四 上學期 4/10, 11/10, 18/10, 25/10, 6/12, 13/12, 3/1 下學期 24/1, 31/1, 14/2, 21/2, 28/2, 7/3, 14/3, 21/3, 28/3, 4/4, 11/4, 25/4, 2/5	101室

為讓同學學好英文，懇請 台端督促子弟必須依時出席。若因事或病請假，須依校規辦理請假手續。若有任何查詢，請電 2471 2622 與校務處聯絡。

此 致
貴 家 長

伯特利中學校長

 謹啟
(吳釗美)

二零一八年九月二十六日

《回 條 》

(伯中 18026)

(請於 9 月 28 日或之前將回條交給英文老師)

敬覆者：

本人知悉 敝子弟_____ (班別：_____ 座號：_____) 參加初中英文作家訓練班的安排，並會督促子弟依時出席。

此 覆
伯 特 利 中 學

家 長 簽 署：_____

二零一八年九月 日



《Budding Writers Program》

Dear Parents,

With a view to helping students to be a confident writer, our school is to provide 20 after-school supplementary lessons for Junior Form students. Due to the limited quota, we selected students who were recommended by teachers. Your child was recommended and has been selected. The details of the class are as follows:

Budding Writers Program

Time	Date	Venue
4:05p.m. – 5:05p.m.	Every Thursday First Term 4/10, 11/10, 18/10, 25/10, 6/12, 13/12, 3/1	Room 101
	Second Term 24/1, 31/1, 14/2, 21/2, 28/2, 7/3, 14/3, 21/3, 28/3, 4/4, 11/4, 25/4, 2/5	

Please urge your child to attend the lessons on time. If students cannot attend the class due to sickness or other justified reasons, they should apply for leave in accordance with the school rules. For enquiries, please contact the General Office at 2471 2622.

Yours sincerely,

Ng Chiu Mei
Principal

《Reply Slip》

(BHS18026)

(Please return the slip to your English teacher on or before 28/9/2018.)

To Bethel High School,

I acknowledge the arrangements of the Budding Writers Program and I will urge my child _____ (Class: _____ Class no.: _____) to attend the lessons on time.

Parent's Signature: _____

Date: _____