



《S.4 English Language Enhancement Class》

Dear Parents,

With a view to helping students to hone their English skills, an English Writing Enhancement Course has been organized for S.4 students. Due to the limited quota, students have been selected based on their academic performance and needs for the course. Your child has been selected. The details of the course are as follows:

S.4 English Language Enhancement Class

Time	Date	Venue
4:05p.m.	Every Friday First Term 5/10, 19/10, 26/10, 2/11, 9/11,23/11, 30/11, 7/12, 14/12,	Room 101
5:05p.m.	Second Term 15/2, 22/2, 1/3, 15/3, 29/3,12/4, 26/4, 3/5, 10/5, 17/5, 31/5	

In order to benefit most from the course, please urge your child to attend the lessons on time. For enquiries, please contact Ms Mabel Lam, English Panel Head at 2471 2622.

Yours sincerely,

Ng Chiu Mei  
Principal

《Reply Slip》

(BHS18037)

(Please return the slip to your English teacher on or before 3/10/2018)

Dear Sir/Madam,

I acknowledge the arrangements of the S.4 English Language Enhancement Class and I will urge my child \_\_\_\_\_ (Class: \_\_\_\_\_ Class no.: \_\_\_\_\_) to attend the lessons on time.

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_