



Collection of Supporting Documents for Financial Subsidies

Dear Parents,

Our school is dedicated to fostering whole-person development, encouraging active engagement in diverse extra-curricular activities to unlock their potential and showcase their strengths. To assist students with financial needs, we effectively utilize various subsidies to support their participation in school-organized or approved Life-Wide Learning activities. The details are as follows:

(1) Eligibility

- Students who are the recipient of the Comprehensive Social Security Assistance (CSSA) (Note: A copy of the formal notification letter from the Social Welfare Department (SWD) is required)
- Students who are granted subsidies from the School Textbook Assistance Scheme (Full-grant)
- Students who are granted subsidies from the School Textbook Assistance Scheme (Half-grant)
- Students who have special financial needs or financial difficulties (Note: Information explaining the family's financial situation is required)

(2) Scope of Grant

The School may deploy the Grant to subsidize students with financial needs to:

- participate in life-wide learning activities covering different KLAs and curriculum areas
- participate in diversified learning activities with a view to enriching the five essential learning experiences (including intellectual development, moral and civic education, community service, physical and aesthetic development, and career-related experiences) for students
- purchase basic and essential learning materials and equipment for participating in life-wide learning activities

(3) Subsidized amount

- The subsidized amount will be determined based on the annual subsidy amount, the number of applicants, the financial status of the applicant and other circumstances. As the type and number of life-wide learning activities undertaken by eligible students differ and the amount of subsidy under the Student Activities Support Grant varies among the activities, not every eligible student would receive the same amount of Student Activities Support Grant within a school year
- The School will determine the subsidy amount based on the guidelines from the Education Bureau, school records and the information provided by the parents

To ensure more effective allocation of resources, our school is now collecting copies of relevant subsidy supporting documents to facilitate verification and reimbursement procedures. Parents please return the reply slip along with the relevant supporting documents (if applicable) to the class teacher by 23 September, 2026.

The School shall take appropriate security measures to protect personal data. Should you have any enquiries, please contact Ms. Wong Yee Man at 24712622.

Yours faithfully,

Mr. Tsoi Kwok Wing
(Acting Principal)



Reply Slip (ACT26017)
(Please return the reply slip to the class teacher on or before 23/9/2026)

To: The Acting Principal of Bethel High School,

I acknowledge receipt of the notice regarding the collection of supporting documents for subsidies.

(Please put '✓' in an appropriate ☐)

- ☐ my child is in receipt of the Comprehensive Social Security Assistance (CSSA)(attached the relevant supporting documents)
- ☐ my child is in receipt of the full grant under the School Textbook Assistance Scheme
- ☐ my child is in receipt of the half grant under the School Textbook Assistance Scheme
- ☐ my family has special financial needs(attached the parent letter)

- ☐ I do not require the school to arrange activity subsidy support for my child.

Student's name: _____

Class and Class no.: _____()

Parent's signature: _____

Parent's name: _____

Date: _____